



**Organization & Time  
Management Workshop**

**Tuesday January 8, 2019**

**10:00 am – 12:00 pm**

**Big Blue Bug Solutions**

**161 O'Connell Street**

**Providence RI 02905**

**Join Us For a Free Workshop!**

- There will be a short lecture with a majority of our time being in an interactive, workshop format.
- Our Goal is for everyone to leave the workshop with 2 new tools they can implement IMMEDIATELY!

This workshop is perfect for anyone who needs help with Organization & Time Management: Customer Service Reps, Office Administrators, Sales Reps, Service Managers, Owners. This workshop is FREE for all women whose companies are members of NEPMA/NPMA. Lunch is included.

**Brian McEwen**, Director of Sales & Employee Development, BBBS, 3 years.  
 - Prior to joining the Bug he was a Management & Leadership Consultant for 6 years.  
 - Brian worked with Sanofi (A Top 3 Pharma company) in various sales, training, and leadership positions over 18 years.

Please join us for this excellent training opportunity!  
 Marillian Missiti  
 PWIPM of New England Chair

\* \* \* \* \*

Please complete and email to Kelley Altland, Bell Labs at [kaltland@belllabs.com](mailto:kaltland@belllabs.com)  
 Registration deadline: Friday January 4, 2019

Company Name \_\_\_\_\_

Attendee \_\_\_\_\_  
 Attendee \_\_\_\_\_  
 Attendee \_\_\_\_\_

Email \_\_\_\_\_  
 Email \_\_\_\_\_  
 Email \_\_\_\_\_